



The “Ways & Means” Community Foundation Board Member Application

The “Ways & Means” Community Foundation is a 501(c)(3) non-profit corporation that aim to promote the intellectual, artistic, moral, physical and social development of individuals in Metropolitan Detroit and surrounding communities. To do so, we are committed to fulfilling community needs by implementing innovative, academic, athletic, tutoring, counseling and mentoring programs that benefit individuals of all ages, genders, races, creeds and colors. The motivation for the work that we do is seeing individuals helped by the Foundation better their lives and going on to become a respected member in their community. If you feel that you can serve on this board with that same sense of purpose, please submit this document and a resume to James Means either in person, via email at jmeans@waysandmeansfoundation.com or by mail to 24811 Ashley Court, Redford Twp., MI 48239 Attached is a brief job description for a board member of The “Ways & Means” Community Foundation.

Name:	Date:
Address:	Email:
City, State, Zip	Daytime Phone:

General Skills I Can Offer the Board:

Have you Ever Served on a Nonprofit Board Before: <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, which Boards?	Dates:
Comments:	

Have you ever been convicted of a misdemeanor or felony?

Yes:	Details:	No:
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Why are you interested in serving on the Board of the “Ways & Means” Community Foundation?

Someone will get back with you shortly. We appreciate your interest in volunteering to serve on the Board

The “Ways & Means” Community Foundation

Board Member Job Description

Expectations

- Be informed about the organization’s mission, goals, policies and services.
- Actively participate in all board meetings, discussions and events, paying careful attention to your duties of care, loyalty, obedience and confidentiality.
- Be well prepared for all board and committee meetings by reviewing the agenda and any supporting materials provided to you prior to the meeting.
- Be respectful and open to the potentially conflicting opinions and points-of-view of your fellow Directors.

Responsibilities

- Participate on at least one committee.
- Make an annual donation to the organization at a level commensurate with your resources.
- Fulfill your fiduciary responsibilities, including reading, understanding and monitoring the financial statements and audit reports provided to you.
- Speak on behalf of the organization to the community.
- Contribute to the organization’s fundraising efforts by providing and cultivating prospects.
- Sign and adhere to the organization’s conflict of interest policy and code of ethics.

Restrictions

- Do not make special requests of the staff without prior express permission of the full board.
- Do not act independently of the board without prior express permission of the full board.
- Publicly support all decisions made by the full board, even if decisions conflict with your opinion and/or vote.

Mission

The “Ways & Means” Community Foundation’s mission is to help rebuild and stabilize local communities by providing programs and services that help improve the way of life of individuals and of families living within those communities.